



CASAS

CIVIL AVIATION SAFETY AUTHORITY SURINAME

DECISION OF THE DIRECTOR

**TRANSITIONAL PROVISIONS
FOR THE CERTIFICATION
OF AVIATION SECURITY SCREENERS**

UNCONTROLLED WHEN PRINTED OR DOWNLOADED

APPROVED BY AND DISTRIBUTED UNDER THE AUTHORITY OF THE DIRECTOR

PREFACE

The purpose of this Decision of the Director (DDC) is to establish transitional provisions for the certification of Aviation Security (AVSEC) Screeners in Suriname. These provisions provide an interim regulatory and administrative framework that enables the Civil Aviation Safety Authority Suriname (CASAS) to commence certification while a complete and permanent certification framework is being developed.

CASAS recognises that an effective screener certification system is an essential component of national aviation security oversight. Certification provides formal assurance that persons entrusted with screening duties possess the knowledge, practical skills and competencies required to perform those duties consistently and in accordance with applicable national aviation security requirements.

These provisions are transitional and do not constitute the final comprehensive framework. During the transitional period, CASAS will apply the requirements and procedures contained in this DDC for the assessment and certification of AVSEC Screener certificates. Experience gained during implementation will be used to identify regulatory, operational and administrative improvements for incorporation into the permanent certification system.

The permanent framework will be developed taking into account applicable national legislation and regulations, the National Civil Aviation Security Programme (NCASP), relevant ICAO Standards and Recommended Practices and aviation security guidance material, and the experience gained through implementation of these transitional provisions.

Once the permanent framework has been approved and brought into effect, these transitional provisions will be superseded. CASAS will establish appropriate transition arrangements for certificates issued under this DDC in order to maintain continuity while preserving the required level of aviation security competency.

This DDC therefore represents an initial step towards a comprehensive, standardised and sustainable national certification system for AVSEC Screeners.

This DDC containing Transitional Provisions for the Certification of Aviation Security Screeners, is issued for use by the applicable persons and organisations and is effective from 15 August 2026.

Approved by the Director of CASAS

Signed copy on file.

A. Wolf

Date: 13 August 2026

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LIST OF EFFECTIVE PAGES

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I-VII	0	15/08/2026
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The List of Effective Pages shall be updated whenever pages are revised, added, replaced or cancelled.

REVISION HISTORY

Revision No.	Revision Date (DD/MM/YYYY)	Description of Changes
0	15/08/2026	Original issue of DDC-3001.

DEFINITIONS

Term	Definition
Aviation Security Screener	A person who by virtue of his training has been employed by the aerodrome operator, commercial air transport operator to carry out aviation security screening duties.
Candidate	A person who has applied, registered or been admitted to take an examination under this DDC.
CASAS	The Civil Aviation Safety Authority Suriname.
Certification	Formal confirmation by CASAS that a candidate has met the applicable training, experience and practical skill requirements for the relevant aviation security screening category.
Director	The Director of CASAS.
Exam Coordinator	The person appointed by or on behalf of the Director to organise, coordinate and supervise aviation security examinations.
Examiner	A person authorised by CASAS to administer, assess or grade an examination or to evaluate a candidate's practical skills.
Practical Examination	An examination used to determine whether a candidate can demonstrate the practical skills required for the applicable aviation security screening category.

ABBREVIATIONS

Abbreviation	Meaning
AVSEC	Aviation Security
CASAS	Civil Aviation Safety Authority Suriname
DDC	Decision of the Director
OJT	On-the-Job Training
SME	Subject Matter Expert

Chapter 1. General Information

1.1 Purpose of This DDC

The purpose of this DDC is to establish transitional requirements and procedures for the certification of AVSEC Screeners. The certification process provides a formal quality-control mechanism for confirming that screeners meet the applicable training, experience and practical competency requirements during the transitional period.

1.2 Audience

This DDC applies to CASAS personnel involved in AVSEC certification; examination coordinators and examiners; aviation security subject matter experts; employers and supervisors of AVSEC Screeners; and applicants seeking certification or renewal of certification as an AVSEC Screener.

1.3 Availability of This DDC

The controlled electronic version of this DDC is maintained in the CASAS Technical Library. An external copy may also be published on the CASAS website at www.casas.sr. Printed or downloaded copies are uncontrolled and shall be checked against the current controlled version before use.

1.4 Effective Date

This Decision of the Director is effective from 15 August 2026.

1.5 Scope and Status

This DDC applies to the transitional certification, examination and renewal activities described herein. It does not replace applicable legislation, regulations, the National Civil Aviation Security Programme or CASAS- accepted or approved aviation security training programmes but complements these. Where a conflict exists, the higher-order legal or regulatory requirement shall prevail.

1.6 Related Documents

- a. The applicable CASAS-approved aviation security training programme;
- b. Applicable CASAS examination application forms, practical examination reports and practical skill test checklists;
- c. The National Civil Aviation Security Programme and applicable provisions of CARS Part 13 – Aviation Security; and
- d. Any CASAS instruction governing AVSEC certification, re-certification or the security of examination material.

Chapter 2. Transitional Certification Framework

2.1 Background

ICAO Annex 17, Standard 3.4.4 requires each Contracting State to ensure that persons carrying out screening operations are certified in accordance with the requirements of the national civil aviation security programme so that performance standards are consistently and reliably achieved.

This requirement has been incorporated into the Civil Aviation Regulations of Suriname (CARS), Part 13 – Aviation Security. In addition, article 32 of the Civil Aviation Safety and Security Act (S.B. 2002 no. 24) authorises the Director of CASAS to take measures considered necessary to maintain and enhance aviation security. This DDC establishes the transitional arrangements through which CASAS will implement the screener certification requirement while the permanent certification framework is being developed.

2.2 Decision

2.2.1 Training and Continuing Competency

AVSEC Screeners shall have successfully completed initial training and shall subsequently complete recurrent training at least annually in accordance with an employer training programme approved by CASAS. Following initial certification under this DDC, renewal of the certificate is subject to successful completion of the applicable annual recurrent theoretical examination, X-ray image interpretation assessment where applicable, and practical examination required by CASAS.

2.2.2 Eligibility for Transitional Certification

CASAS may issue an AVSEC Screener certificate under this transitional programme when the applicant has satisfied all of the following requirements:

- a. submitted a complete CASAS application form;
- b. provided evidence of successful completion of initial and recurrent theoretical and practical AVSEC Screener training under a CASAS-approved aviation security training programme;
- c. undergone a satisfactory CASAS review of the training file confirming completion of the applicable theoretical AVSEC training subjects;
- d. provided an OJT sign-off letter from an CASAS certified instructor confirming successful completion of the required On-the-Job Training;
- e. provided evidence of compliance with CARS Part 13 - IS 13.3.3 paragraph A 3 – Training Requirements;
- f. provided a statement from the employer confirming that the applicant is actively performing or selected to perform AVSEC screening duties at the time of application; and
- g. successfully completed the CASAS practical examination for the applicable screening category in accordance with Chapters 3 and 4 of this DDC.

Only the practical examination elements applicable to the candidate's screening category and the equipment used in that category are required to be assessed. The applicable screening categories and practical examination elements are specified in paragraph 4.1.

2.2.3 Certificate Validity and Renewal

An AVSEC Screener certificate issued under this transitional programme is valid for twelve months from the date of issue. Renewal shall be subject to the recurrent training and examination requirements specified in paragraph 2.2.1 and any other applicable CASAS requirements in force at the time of renewal.

Chapter 3. Examination Administration

3.1 Application and Registration

An applicant seeking transitional certification shall submit the applicable CASAS application form together with the supporting evidence required by paragraph 2.2.2. CASAS shall register the application and review it for completeness before the applicant is admitted to the practical examination process.

3.2 Admission Requirements

Before a practical examination is scheduled, CASAS shall verify that the documentary requirements in paragraphs 2.2.2(a) through 2.2.2(f) have been met. An incomplete application shall not proceed to examination until the outstanding information has been provided and accepted by CASAS.

Participation in the AVSEC Screener practical examination under this transitional programme is open only to persons of Surinamese nationality. Immediately before the examination, the candidate shall present valid proof of identity and proof of completion of a background check with satisfactory results to the Exam Coordinator or Examiner.

3.3 Examination Date, Place and Time

The Director shall determine or approve the date, location and time of the examination. The Exam Coordinator shall notify the candidate and assigned examination personnel in sufficient time and shall confirm, before the examination begins, that the examination facility, required equipment, examination material and security arrangements are suitable.

3.4 Language and Special Arrangements

Practical examinations shall normally be conducted in English. In a special case, the Director may, in consultation with the Exam Coordinator, approve another language or an alternative method of examination, provided that the integrity, equivalence and required performance standard of the assessment are maintained and the arrangement is documented.

3.5 Confidentiality and Security of Examination Material

Examination questions, practical scenarios, assessment forms and related material are confidential. They shall not be disclosed to candidates before the authorised start of the examination and shall be handled, issued, collected, stored and retained under the control of the Exam Coordinator or other person authorised by CASAS.

3.6 Authorised Examination Materials

Only material expressly authorised by CASAS may be used during the examination. Material supplied by CASAS shall be returned at the end of the examination. Mobile devices may be used only when specifically authorised by CASAS for an examination task; otherwise they shall be switched off and stored as directed by the Exam Coordinator or Examiner.

3.7 Candidate Briefing

Before the examination starts, the Exam Coordinator or Examiner shall brief the candidate on the examination scope and duration, permitted material, conduct requirements, assessment method, result process and the consequences of any conduct that compromises the integrity or security of the examination.

3.8 Examination Reports

The assigned examination personnel shall complete the applicable CASAS practical examination report or checklist. The report shall identify the candidate, screening category, date and location, examination personnel, practical test elements, scores or ratings, any irregularities, the overall result and the signatures required by CASAS.

Chapter 4. AVSEC Screener Practical Examination

4.1 Scope and Applicable Screening Categories

The practical examination shall assess the candidate in the screening category for which certification is sought. The examination shall cover the applicable physical screening techniques and the use of security equipment, where relevant, for the following categories:

- a. persons, baggage and items carried, including baggage reconciliation;
- b. air cargo and mail, including air carrier mail and material;
- c. in-flight supplies and airport supplies;
- d. access control of persons, including passengers and staff, and vehicles; and
- e. aircraft search and aircraft protection.

A candidate is required to complete only those examination elements that are applicable to the screening duties and security equipment associated with the category for which certification is sought.

4.2 Assignment of the Practical Examination Team

A two-person examination team shall be assigned for each practical examination. The Director may also designate an additional person to provide logistical or technological support or to act as a subject matter expert (SME), where necessary.

4.3 Scheduling

Following admission under paragraph 3.2, the Exam Coordinator shall arrange the examination in accordance with the date, place and time determined or approved by the Director. Scheduling shall be coordinated with the examination team and, where appropriate, with the candidate or employer to ensure that the required facilities and equipment are available.

4.4 Facilities, Equipment and Approved Simulation

Where the practical examination requires a security search unit, aircraft, vehicle, X-ray system or other specific equipment or system, the candidate's employer or training institution shall ensure its availability and proper functioning, unless CASAS makes other arrangements. The examination team shall verify that the facilities and equipment are suitable for the intended assessment. Where CASAS authorises simulation, the simulation shall provide an equivalent basis for assessing the required practical competency.

4.5 Composition and Continuation of the Examination

A practical examination may comprise several sections or tests, each of which shall be identified in the applicable examination report. If one or more sections cannot be completed because of force majeure or an equipment or facility failure outside the candidate's control, the examination may be suspended and continued at a later date. The completed sections and the reason for suspension shall be recorded.

4.6 Practical Skill Assessment Standard

Each practical test element shall be assessed against the performance standard stated in the applicable CASAS examination report or practical skill test checklist. Where the approved

assessment method uses numerical scoring, the Examiner shall record the percentage score. Each applicable test element shall also be rated Satisfactory or Unsatisfactory.

A Satisfactory rating means that the candidate demonstrated the required practical skill to the stated performance standard without an unresolved deficiency. An Unsatisfactory rating means that the candidate did not demonstrate the required skill or failed to meet a mandatory performance criterion. The reason for each Unsatisfactory rating shall be recorded. A candidate shall receive an overall Satisfactory result when at least an 85% score for the practical exam has been achieved.

4.7 Result and Reporting

Immediately after the practical examination, the examination team shall determine the result for each section and the overall preliminary result. The preliminary result shall be communicated to the candidate, and the examination report shall be completed and signed by the assigned Examiner or Examiners. The Director shall validate and confirm the final result in writing within ten working days after completion of the examination.

A candidate who receives any Unsatisfactory result has not passed the practical examination. The written result shall identify any remedial training or re-examination requirement determined by CASAS.

4.8 Pass Standard and Validity

Candidate Category	Minimum Practical Examination Standard	Validity of Practical Examination Result
Aviation Security Screener	At least 85 per cent	12 months from the date of written confirmation of the result

Chapter 5. Violations, Records, Review and Objections

5.1 Examination Violations and Notice

Where conduct by a candidate compromises or may compromise the integrity, confidentiality, security or orderly administration of an examination, the matter shall be reported immediately to the Exam Coordinator and documented. A decision by or on behalf of the Director to deny admission, suspend the examination or terminate further participation shall be communicated to the candidate as soon as practicable.

An oral notification may be given first when immediate action is required, but it shall be followed by written notice stating the reason for the decision, the administrative consequence and any available review or objection procedure.

5.2 Retention and Custody of Examination Records

Completed practical examination reports and other material relevant to an examination shall be retained by CASAS under the custody of the Exam Coordinator for at least two years, or longer where required by applicable record-retention requirements, an investigation, an objection or legal proceedings.

5.3 Inspection by the Candidate

A candidate may request to inspect the work submitted and the corresponding assessment within thirty days after the examination result has been determined. Inspection shall take place at a date, time and location determined by CASAS and under conditions that protect confidential examination questions, scenarios, answer keys and the integrity of the examination system. The candidate shall not remove, copy, photograph or reproduce protected examination material unless expressly authorised by the Director.

5.4 Objection

A candidate may lodge a written objection with the Director within thirty days after the date of the written examination result. The objection shall be signed and shall contain at least:

- a. the name and address of the candidate;
- b. the date of the objection;
- c. a clear description of the decision or assessment being challenged; and
- d. the grounds for the objection and any supporting information.

5.5 Decision on an Objection

The Director shall decide the objection within ten weeks after receipt. The decision shall be issued in writing and shall state the outcome and the reasons for the decision. A person who participated directly in the disputed assessment should not act as the sole technical adviser to the Director in relation to the objection.

5.6 Examination Data and Confidentiality

CASAS shall protect personal information, examination results and confidential examination material against unauthorised access, alteration, disclosure or destruction. Access shall be limited to persons who require the information for examination administration, certification, oversight, quality control, review or legal purposes.

Chapter 6. Final Provisions

6.1 Unsuccessful Examination

Any person not having successfully completed the exam within 12 months after the effective date of this DDC shall refrain from or not be permitted to conduct unsupervised AVSEC screening duties.