



No. 24

CASAS ADVISORY PAMPHLET

Subject: APPLICATION FOR AN AERIAL WORK CERTIFICATE

Date: March 18, 2011

1. PURPOSE.

- a. This advisory pamphlet explains and clarifies the application requirements for an Aerial Work Certificate in accordance with the Civil Aviation Regulations of Suriname (CARS) Part 11 Aerial Work.
- b. It provides additional information, which will assist interested persons in understanding the operating privileges and limitations of this part.

2. GENERAL.

CARS Part 11, contains the requirements for operations considered to be Aerial Work. These types of operations are defined as aircraft operations in which the aircraft is used for specialised services such as agriculture, construction, photography, surveying, observation and patrol, search & rescue, aerial advertising etc.

This Advisory Pamphlet was compiled to guide prospective aircraft operators whilst obtaining approval from the CASAS for the conduct of operations considered to be Aerial Work.

Related regulations: CARS Part 1, 2,4,5,6,7 & 8.

3. APPLICABILITY OF CARS PART 11.

- a. CARS Part 11 is applicable to all operators conducting Aerial Work operations. Presently the CARS Part 11 details the following types of Aerial Work :
 - i) Agricultural Aircraft Operations
 - ii) Rotorcraft External Loads
 - iii) Glider Towing
 - iv) Banner Towing

- v) TV and Movie Operations
- vi) Sight-Seeing Flights
- vii) Fish Spotting
- viii) Traffic Reporting

The above listing is not exhaustive and other operations may be considered to be Aerial Work. *(contact CASAS when in doubt, see contact details at the end of this Advisory Pamphlet)*

- b. CARS Part 11 has been limited to those rules particularly applicable to operations conducted under this part. It does not relieve the operator from compliance with the requirements of other parts of the Civil Aviation Regulations of Suriname applicable to the operations conducted.

4. APPROVAL PROCESS

General

All operations conducted under CARS Part 11 require prior approval to their conduct. Approval will be issued in the form of an authorization or certificate after having satisfied the requirements contained in this part.

I) Pre-Application

Each certification process starts when the operator notifies the CASAS, by means of a letter addressed to the CASAS Director, of his intentions to conduct operations falling under this part. He shall provide all details of the proposed operations. The CASAS at this time will provide the prospective operator with all requirements for the conduct of the operations including the Aerial Work application form contained in the Appendix to this Advisory Pamphlet. This form must be completed as indicated.

II) Formal Application

The following details shall be provided:

- a) A statement signed by the Manager of the company certifying that the operations will be conducted i.a.w. the requirements of the Civil Aviation Regulations of Suriname and to the highest possible safety standards.
- b) A listing of those key persons in the company who will be responsible for the operation.
- c) A description of the duties and responsibilities of the key positions in the organizations concerned with the operation. (An organizational diagram shall be included)
- d) A detailed description of the operation including operational procedures to be followed.
- e) Operational Personnel requirements.
- f) License, experience and training requirements for flight- and maintenance personnel
- g) Details of the aircraft to be utilized for the conduct of the operations which shall include copies of Registration-, Airworthiness- and Noise Certificate if applicable.

- h) Details of any modifications carried out to the basic type design specific to the operations to be conducted.
- i) Copies of the Maintenance program for the aircraft
- j) Copies of forms and checklists to be utilized for ensuring compliance with operational procedures.
- k) Copy of Insurance Certificate

The operator shall compile a listing of the specific CARS requirements and shall refer to procedures to indicate how he will comply with these requirements. (Compliance Statement)

When the operation applied for is a short term period, the details of the operation shall be contained in a document. For long term operations a controlled manual shall be submitted to this office. In both instances the Aerial Work application form shall be completed and submitted together with the details of the operation.

III) Demonstration

As part of the certification process, if required by CARS Part 11, the operator shall include with the above a proposal for the conduct of any demonstrations in order to show proficiency with the proposed operation.

During the demonstration the CASAS will determine that company personnel adhere to the procedures as described in the submitted documentation and that the demonstration was performed satisfactorily.

IV) Certification

Upon successful completion of the demonstration the CASAS will issue the certificate or authorization to the operator indicating that the operator was found to be capable of conducting the operations described in a safe manner.

A certificate or Authorization will remain valid for the period detailed thereon unless it is revoked or , superseded, suspended, surrendered or revoked.

During the course of the operation the CASAS will conduct scheduled and non-scheduled inspections in order to ensure continued compliance of the operator with approved procedures.

For any additional information concerning Aerial Work Operations contact:

The Civil Aviation Safety Authority Suriname
Coesewijne str. #1
Paramaribo, Suriname
South America
TEL. (597) 434286
FAX. (597) 434371
E-Mail: directorcasas@casas.sr
Web: www.casas.sr



APPLICATION FOR CERTIFICATION TO CONDUCT AERIAL WORK

SECTION A: APPLICANT INFORMATION

Legal Name 1 (company name)			
Trade Name(business name if different from company Name) 2			
Location of operation Base(City Town) 3			
Telephone/Fax no. 4		E-mail Address 5	
PERSON RESPONSIBLE FOR THE OPERATION			
Name 6		Address 7	
Telephone No./Fax no.			
Work 8	Home 9	Mobile 10	
Email Address 11			
Are you a citizen of Suriname? 12 Y <input type="checkbox"/> N <input type="checkbox"/>		If no, are you authorized to work in Suriname? Y <input type="checkbox"/> N <input type="checkbox"/>	
13 (Provide copy of Work/Authorization Permit)			

SECTION B: CURRENT AERIAL WORKS AIRCRAFT TO BE OPERATED

MAKE 14	MODEL 15	NATIOANLITY & REGISTRATION MARKS 16	MODIFICATIONS C/O TO AIRCRAFT FOR TYPE AERIAL WORK APPLIED FOR 17

SECTION C: LIST THE NAMES AND LICENCE NUMBER OF AERIAL WORK PILOT(S) THAT WILL BE INVOLVED IN THE OPERATION

NAME 18	CERT. NO 19	NAME 18	CERT NO. 19

SECTION D: LIST THE NAME AND LICENCE NUMBER OF AIRCRAFT MAINTENANCE TECH THAT WILL BE INVOLVED IN THE OPERATION

NAME 20	CERT. NO 21	NAME 20	CERT NO. 21



SECTION E: DETAILS OF THE APPROVED MAINTENANCE ORGANIZATION 22

SECTION F: AERIAL WORK DETAILS

Location 23

Site Details 24

Date(s) of Work 25

SECTION G: TYPE OF AERIAL WORK OPERATION 26

Insert "X" in the boxes adjacent to the Aerial Work Operation(s) being applied for

	Commercial <input type="checkbox"/>		
	Private <input type="checkbox"/>		
Agriculture Aircraft Operations		Aerial Surveying	
Rotorcraft External Load Operations		Aerial support services	
Glider Towing		Fire Fighting	
Banner Towing		Flight Testing	
TV and Movie Operations		Flight Training	
Sight Seeing Flights		Aerial Mapping	
Fish Spotting		Glider Tower	
Traffic Reporting		Parachute Jumping	
Wild life management		Other (describe):	



SECTION H: 27	
Police	Station Name
Contact Name	
Fire Service	Station Name
Contact Name	
Ambulance Station	Station Name
Contact Name	

SECTION I: ATTACHMENT 28	
<i>The following documents/information, as applicable, should be included with this application. (Insert (X) indicating documents/information attached to this application).</i>	
Aerial Work Program	
	Diagrams of Aerial Work Diagram
	Work Axis
	Aircraft holding Point
	Maneuvering Area
	Parachute Drop Zone
	Helipad
	Banner Pick-up/Drop Area
	Refueling Area
	Location of Emergency Services
	Copy of any Permission from Aerodrome Owner
	Aerial Display Pilot Details (one for each pilot)

SECTION J: NAME TITLE AND SIGNATURE 29	
I understand that the named company must be able to comply with the Suriname Aviation Legislation and the Civil Aviation Regulations of Suriname(CARS) pertaining to the operation of aircraft with respect to all matters regulating the issuance of the Aerial work certificate being applied for.	
Name	:
Title	:
Signature	:

TO BE COMPLETED BY CASAS OFFICIAL	
Received by (Name and Office):	Date Received



For completion of the application, refer to the numbers appearing on the appropriate application form above.

- 1** Insert the operator's name (the name as appearing on the operators economic authorization).
 - 2** Insert the operator's trading name. if different from the registered name, insert "dba" (doing business as) before the name.
 - 3** Insert the operator's principle place of operation base.
 - 4** Insert the operator's telephone/fax number at the operations base.
 - 5** Insert the operator's E-mail address at which the operator can be reached at.
 - 6** Insert the name of the person responsible for the conduct of the operation.
 - 7** Insert the address of the person responsible for the conduct of the operation..
 - 8** Insert the telephone/fax number of the person responsible for the conduct of the operation where he/she can be reached without undue delay
 - 9** Insert the home telephone/fax number of the person responsible for the conduct of the operation.
 - 10** Insert the mobile telephone number of the person responsible for the conduct of the operation..
 - 11** Insert the E-mail address at which the person responsible for the conduct of the operation can be reach at.
 - 12** If the person responsible for the conduct of the operation is a citizen of Suriname, mark Y (Yes). If not, mark N (No).
 - 13** If the person responsible for the conduct of the operation is NOT a citizen of Suriname, mark Y(Yes) if he/she is authorized to work in Suriname. If not, mark N (No). Provide to CASAS Work/Authorization permit.
 - 14** In this column insert the manufacturer of the aircraft that will be used by the operator. Example "Cessna".
 - 15** In this column insert the manufacturer designation of the aircraft, including the series or master series if a series has been designated, that will be used by the operator. Example "C206".
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- 16** In this column insert the registration adjacent to the applicable aircraft that will be used by the operator. Example “PZ-EXA”.
- 17** In this column insert the modification(s) that were made to the aircraft in order to conduct the type of aerial work applied for.
- 18** In this column insert the name(s) of the pilot(s) that will be involved in the operation.
- 19** In this column insert the certificate number(s) of the pilot(s).
- 20** In this column insert the name(s) of the Aircraft Maintenance Technician(s) involve in the operation.
- 21** In this column insert the certificate number(s) of the Aircraft Maintenance Technician(s).
- 22** Insert the details of the Approved Maintenance Organization that will perform maintenance on the operator’s aircraft (name, address, scope of work, etc.etc.).
- 23** Insert the geographical location where aerial work will be performed.
- 24** Insert the details of the location.
- 25** Insert the period when aerial work will be performed.
- **NOTE: Item numbers 24 and 25 are to be completed for short term aerial work operations applications.**
- 26** In section G mark with “X” the type(s) of aerial work that will be performed.
- **NOTE: ONLY mark “Commercial” or “Private” when applying for “Agriculture Aircraft Operations”**
- 27** In section H insert the details of the nearby emergency services.
- 28** Mark with “X” all the necessary documents, needed for the operation, that is attached to this application.
- 29** The person responsible for the conduct of the operation shall enter his/her name, title and signature in this section.
- **NOTE: This application must be filled in by the person responsible for the conduct of the operation**
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